

"Where the sky is the limit to learning!"

TOUR INFORMATION PACKET

WEST WICHITA

805 N. Socora Wichita, KS 67212

316-721-5998

DERBY

1720 E. Walnut Grove Derby, KS 67037

316-295-2491

TOUR CHECKLIST

- ☐ KDHE Licensed & Annually Inspected
- ☐ Family Owned & Operated
 - "Family Feel"
 - Parent Involvement Activities/Events
- ☐ Safety/Security
 - Coded Entry
 - Fingerprint Check-in/Check-out
 - Cameras
 - Cell-Phone Free Teachers
 - Open Concept
 - Emergency Plans
 - Open Door Policy for Parents
- ☐ Curriculum Offerings
 - ASL Sign Language
 - Reading
 - Math
 - Science
 - Spanish
 - Writing
 - Circle Time
 - Outdoor Play
 - Art
 - Music & Movement
- ☐ Teacher Qualifications
 - Degree in Early Childhood or 1-year professional experience in licensed childcare setting
 - Background Check & Fingerprinted
 - CPR & First Aid, Initial/Annual Training through KCCTO
- ☐ Nutrition
 - CACFP Nutrition Participant
 - Menu Sample
 - Dedicated Chef
- ☐ DCF Assistance Approved
- ☐ Classroom Set-Up
 - ITERS & ECERS Standards
- ☐ Classroom Schedule
- ☐ Hygiene
 - Handwashing/Toothbrushing
- ☐ Center Cleanliness
 - Naptime Sanitation
 - Daily Cleaning Checklists
- ☐ Pricing
- ☐ Attendance Options





The Tot Spot, Inc. is fully licensed through the Kansas Department of Health and Environment and follows all policies, regulations, and rules set forth by KDHE. KDHE inspects both of our centers annually to ensure compliance. The Tot Spot, Inc. strives for perfection of compliance to every regulation and hold standards above and beyond the KDHE expectations.

Our Mission



At The Tot Spot, it is our mission to not only be the best childcare provider option in our area but to also create a family-oriented environment filled with love and positivity that is passed on to each child, parent, and employee who is a part of our Tot Spot family. We strive to go above and beyond of not only parents' expectations, but also the standards of KDHE, DCF, CACFP, and other local partners!

Parents should feel good about dropping their child off at daycare! We know that having a trustworthy provider for your most prized possession is worth more than anything!

We are committed to keeping parents informed about their child's day! We offer a communications app that you can download and get instant updates as teachers log activities throughout each day that are complete with photos and videos!

We offer a challenging curriculum that continues to push children's abilities further which includes reading, language, art, music, movement, math, daily science experiments, sign language, Spanish, and more!

We offer many above and beyond safety features at each locations including cameras, coded entry, fingerprint check-in/out, open concept, and cell-phone free staff.

We have a quality center program that parents can trust in and an environment that feels like home. Being locally owned, we value that important "family feel".

“FAMILY FEEL”

The Tot Spot, Inc. is family owned and values a comfortable, supportive environment that feels like home for the parents, children, and staff. We do many parent involvement events throughout the year such as an annual parent appreciation fall festival event, muffins with mom, donuts with dad, thanksgiving family feast, etc. We strive to know everyone like family and have a deep understanding of your desires as a parent and for the needs of your child. Comfort, trust, and most importantly a fun environment is what you can expect from our centers!



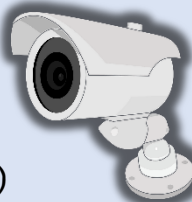
SAFETY

At The Tot Spot, Inc., we pull out all the stops to offer above and beyond safety for the children!

Safety is one of the most important components that parents consider when choosing a trustworthy environment for their children! Below are just a few aspects of our program the EXCEED the obligated KDHE standards for safety.



**CODED
ENTRY**



**MONITORED
SURVEILLANCE CAMERAS**



**CELL-PHONE FREE
TEACHERS**

***TO ENSURE
SUPERVISION**



OPEN CONCEPT

*** MANAGEMENT CAN ALWAYS SEE
AND HEAR ALL OPERATIONS**

- NO CLOSED DOORS



FINGERPRINT CHECK

**IN
—
OUT**



**OPEN DOOR
POLICY**

*** PARENTS CAN VISIT OR
OBSERVE ANYTIME.**

CURRICULUM

Play is a child's work. Children gain knowledge about the world through play alone, with others, and in groups. Learning occurs when the environment allows children to role-play, practice social skills, express emotions, and developmental abilities through play.

Children are born learners and they are naturally curious. Our curriculum stimulates children's learning and creativity. Our classrooms are set up with centers. Children may explore these centers (blocks, dramatic play, writing, manipulative toys, library, art, etc. during their free-choice time.

Guided and Self Reading

Math

Science Experiments

Music and Movement

Spanish

Art

Sign Language

Outdoor Play

Writing

Circle Time (Weather, ABCS, Numbers, Colors, Etc.)



Teacher Qualifications

Our lead teachers hold degrees in early childhood education (or closely related degrees) or have at least one year of professional experience in a licensed early childhood center. Staff keep current certifications in CPR and First Aid.

All staff take classes to increase their professional knowledge such as child development, child abuse and neglect with head trauma, prevention and control of infectious diseases, reducing the risk of SIDS and using safe sleep practices, administering medication to children, handling, storing and disposing of hazardous materials and biological contaminants, prevention of and response to emergencies due to food and allergic reactions, building preparedness in child care, emergency preparedness in child care, and Kansas State Licensing regulations.

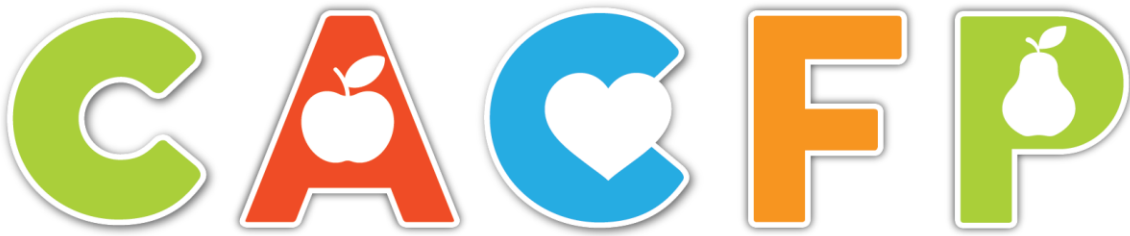
Staff is also required to attend and maintain at least 16 hours of in-service hours per year in early childhood in pre-approved early childhood education courses.



The Tot Spot, Inc. is extremely picky when it comes to choosing staff for our program. We hire individuals with only the best qualifications, loving personalities, and experience! We are blessed to have such a wonderful group of dedicated providers that have been with the company for multiple years. Our program prides itself in having VERY low staff-turnover and taking care of our staff by offering competitive pay and benefits along with a fun, supportive work environment!



NUTRITION & WELLNESS



CHILD AND ADULT CARE FOOD PROGRAM

The amount of time children spend in childcare has increased due to the pressures of modern life and the need for parents to juggle work and family commitments. The important role of early years settings in providing the right nutrition and laying the foundations of a healthy habits is therefore greater than ever. The Tot Spot, Inc. provides children with the best possible nutritional start in life and give our parents confidence in the care their child will receive.

Breakfasts

Breakfast shall include one item from each of the following:

Fruit, vegetable, or full-strength fruit or vegetable juice

Bread, bread product, or cereal

Milk

Lunches

Lunch shall include one item from each of the following:

Meat, poultry, fish, egg, cheese, dried peas or beans

Two vegetables, two fruits or one vegetables and one fruit

Bread, bread products, or cereal

Milk



CLASSROOM SET-UP

Our Classrooms are set up to be bright, colorful, welcoming, and engaging! We want the kiddos to be excited to come to school! Our classrooms meet ITERS and ECERS standards for a successful learning environment.

The Tot Spot, Inc. is consistently reinvesting into the classrooms to add new, equipment, manipulatives, and toys to keep the classroom updated and engaging!



HYGIENE

Good hygiene is a fundamental practice of childcare. Taking the time to develop hygiene procedures is a priority at The Tot Spot, Inc.

Illnesses like colds abound at childcare centers, so hygiene helps reduce cross-infection between kids and child care staff. While exposure to illness is always possible, minimizing the risk helps prevent absences of both kids and providers, and keeps sickness from spreading in our program.

With activities like diapering and food preparation going on, hygiene is critical for keeping kids clean and healthy. The Tot Spot, Inc. is dedicated to careful attention to food safety and hygienic toileting procedures to prevent foodborne illness and contamination from germs.

Responsible hygiene also teaches kids good habits that they will benefit from for life.

Oral hygiene, for instance, sets kids up to have good oral health into adulthood. We also teach proper hand washing techniques. Habits like these help kids start to practice self-care, which teaches them to nurture themselves and builds their self-esteem.



PRICING



Weekly tuition rates:

	5 DAYS	4 DAYS	3 DAYS	2 DAYS	1 DAY
Infant	\$309	\$269	\$230	\$205	\$130
One and Walking	\$259	\$225	\$190	\$165	\$115
Two	\$225	\$200	\$170	\$150	\$95
Preschool *Must be potty trained	\$209	\$185	\$155	\$140	\$90
1/2 Day Pre-K	\$170	\$150	\$130	\$95	\$80
Before AND After School	\$110	\$100	\$90	NA	NA
Before OR After School	\$90	\$80	\$70	NA	NA



WE ACCEPT DCF ASSISTANCE!



Annual Enrollment Fee: \$40 for one child or \$60 per family – holds your child's spot for up to 2 weeks. We are unable to hold spots longer than 2 weeks unless enrolling as an infant. Infant Enrollment Fee if holding spot longer than 2 weeks: \$100 per infant. Open enrollment for August – we can hold spots for August enrollment starting in January. *All Enrollment Fees are NON-REFUNDABLE. *Annual enrollment fees will be due every August 1st .